

**Minutes of the 16th Annual General Meeting of the
British Association for Sexual Health and HIV (BASHH)**

Held at the Royal Society of Medicine, Wimpole Street, London

Friday 11 January 2019

The President, Dr Olwen Williams, was in the Chair and the meeting commenced at 17.30pm.

Sixty-four members attended the meeting, which was therefore quorate. Dr Tang noted that only BASHH members are eligible to vote in the AGM.

1. Apologies for absence were received from:

Dr Ratish Basu Roy
Dr Belinda Stanley

2. Minutes of the Annual General Meeting held on 12 January 2018

The minutes of the fifteenth AGM held on 12 January 2018, had been circulated to the membership and were accepted, as an accurate record. Proposed by Dr Adrian Palfreman and seconded by Prof Colm O'Mahony and approved by the meeting with no abstentions or votes against. The approved minutes will be posted on the BASHH website.

3. Statement by the General Secretary

The General Secretary, Dr Alan Tang, gave an overview of the BASHH activities over the past year. There has been an increase in membership over the year from 986 to 1018 at December 2018 and there has been an increase in Nurse and DIT membership during the year. Dr Tang confirmed that all applications are checked and if there is any doubt, he checks the details by using Google.

BASHH hold a quarterly performance meeting with KSAM and the following data is recorded:

- Average time to taken to answer calls 3.5 rings
- % of lost calls is 0.5%
- There are 350-400 call per quarter
- Average call duration is 1.5 minutes
- Calls % is 50:50 member to non-member
- 95% of minutes are sent to the chair within 10 working days
- The issue with late posting of an event details was resolved by setting up a timeline

Dr Tang thanked the team at KSAM for their work during 2018 and it was noted that Sophie Brocklehurst has taken over from Amy Bradley in the membership team.

4. Statement by the Treasurer

The Honorary Treasurer, Dr Kaveh Manavi, made a brief statement highlighting key features in the accounts and noted that the full report was available to members.

BASHH has had a stable year with a fund balance of £1.8M, at 31 July 2018. There was a net surplus of £19,557 and most of the surplus comes from investments. Dr Manavi made the following comments:

- Expenditure in 2017 was £822,093 and it was £901,953 in 2018
- Income in 2017 was £759,896 and it was £850,288 in 2018
- BASHH have paid deposits for Spring Conferences until 2021 which has resulted in a reduction in reserves from £466,142 in 2017 to £306,459 in 2018 but this should even out over coming years
- The value of BASHH investments have increased which has contributed to the reserves but this position may not continue after Brexit
- The main drivers of BASHH expenses are educational events, travel costs and secretariat fees
- The cost of educational events has increased by 15% and the KSAM contract will increase by 12% in 2019

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- Dr Manavi outlined the financial plan to the meeting for 2019 onwards
- Dr Manavi noted that each BASHH group will now receive a quarterly statement outlining income and expenditure

5. Membership Subscription for 2019/20

Dr Manavi reported that the membership subscription has remained unchanged for 7 years and the subscription will be held for 2019/20, as set by the Board.

6. Resolutions

It was noted that the Chair held no proxy votes.

Resolution 1

To receive the audited accounts for the period 1 August 2017 to 31 July 2018 together with the trustees' and auditors' reports. This resolution was proposed by Dr Karin O'Sullivan and seconded by Dr Ashini Fox and was therefore approved by the meeting with no abstentions or votes against.

Resolution 2

That Farrington & Co Ltd of 176 Franciscan Road, London SW17 8HH be re-appointed auditors of the Company, to hold office from the conclusion of this meeting until the conclusion of the next annual general meeting of the Company at which accounts are laid before the Company. This resolution was proposed by Dr Parameswaran Sashidharan and seconded by Dr Charles Lacey and therefore, this resolution was approved by the meeting with no abstentions or votes against.

Resolution 3

That the board of trustees of the Company be authorised to determine the remuneration of the auditors of the Company. This resolution was proposed by Dr Rajesh Hembrom and seconded by Dr Judith Zhou and therefore, this resolution was approved by the meeting with no abstentions or votes against.

7. Retirements

Members are invited to note the retirement of the following trustees, with effect from the close of business of the meeting: Dr Deborah Kirkham, DIT representative on the Board, as trustee of the Company, which does not require the concurrence of the members at the annual general meeting.

Dr Tang thanked Dr Kirkham for her hard work during their terms of office to the Board and she was presented with a box of chocolates at the end of the last Board meeting.

8. Appointment of elected trustees and Clinical Governance Group representatives

The results of the 2019 elections were presented by the General Secretary. Dr Tang reported that these had been conducted by the Electoral Reform Services (ERS) using a secure online voting website. 176 votes were cast which was 17.8% of the membership.

There were two contested posts for the DIT representative to the Board and North East Thames CGC representative.

The results of the ballot are listed below:

Board posts	Elected Candidate
Fellow to the Board	Dr Cecilia Priestley – co-opted for 2 years
DIT representative to the Board	Dr Hannah Church

Nurse representative to the Board	Mr Jodie Walker-Hayward
Clinical Governance Committee (CGC)	
Cheshire & Mersey	Dr Martyn Wood
Northern	Dr Oluseyi Hotonu
Northern Ireland	Dr Say Pheng Quah
North West	Dr Matthew Phillips
Scotland	vacant
South West	vacant
Thames North East	Dr Selena Singh
Thames North West	Dr Olamide Dosekun
Thames South East	Dr Rajesh Hembrom – co-opted
Thames South West	Dr Shalini Andrews
Wales	Dr Rachel Drayton
SAS representative	Dr Srinivasulu Narayana
Health Adviser	vacant

These appointments will take effect from the end of the AGM, to hold office until the second succeeding AGM following this meeting. Claire Langrish has resigned as Nurse representative to the CGC due to a change of job. There are four vacant posts on the CGC and efforts will be made to co-opt members to these roles.

It was agreed that the Charity Commission and Companies House will need updating to reflect the changes in Board posts.

9. Award of BASHH Honorary Life Fellowship

The General Secretary announced that the Board had awarded Honorary Life Fellowship to Dr Angela Robinson, who will be presented with her medal later in the year at a scientific meeting. Dr Robinson was congratulated and this award is made for exceptional service to the speciality over many years. It was noted that she was a past president of BASHH.

10. Award of BASHH Outstanding Achievement award

The General Secretary noted that this award is made every two years and is awarded to someone who has made an outstanding contribution to the work of BASHH, or an outstanding contribution to the field of sexual health. Dr Rachel Challenor, who has recently retired, will be presented with the award during the Gala Dinner at the Annual Conference 2019 in Birmingham.

11. Any Other Business

There was no Any Other Business.

12. Closing Statement by the President

Dr Williams thanked members for their commitment to BASHH, which helps to strengthen the organisation. She also thanked the Board, Trustees and Officers together with Dr Elizabeth Carlin, her predecessor, who instigated the Hot 6 matrix and the Sexual Health SOS both of which the President has continued to progress. There have been 8,000 signatures to the SOS survey.

Dr Williams highlighted the following achievements:

- “We need to get better at Sex” infographics are now available
- BASHH are excellent at their educational offerings
- BASHH/BHIVA held a joint conference in Belfast with 900 delegates attending
- Online platform
- STIF Foundation

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- Working with other groups i.e. LGA and ADPH, who attended the BASHH December Board meeting and they are working together to get sexual health noticed
- The new Nurse and Health Adviser SIG has been formed and generated new members for BASHH
- Drafting the online standards
- Revising the old Medfash standards which should be available in a few weeks
- The NICE sexual health standards should be available on 9 February
- The Clinical Effectiveness Group carry out in depth work on guidelines and there have been five published in 2018 with the MGen guideline producing worldwide interest
- BASHH have significant influence with the Health and Social Care committee review into sexual health and BASHH are meeting with MP's to discuss the significant crisis in sexual health. The information provided by BASHH will be used at the Health and Social Care meeting on 5 February
- HPV vaccine is now being given to boys and MSM
- PrEP trials have opened and BASHH have had significant influence in the trials
- There have been 2 cases of XDR gonorrhoea and BASHH will work with partners to highlight how public health cuts have affected AMR and also source funding
- The public panel produce leaflets and videos
- There are challenges to the specialty i.e. staff morale

BASHH have a strategy towards 2020 and onwards:

- Develop a vision for BASHH
- Build on the educational achievements
- Develop a strategy to engage with members
- Enhance working with partners
- Publish and disseminate BASHH STI standards, when they are published
- Ensure that PrEP is commissioned across England
- Deliver on the BASHH charitable objectives

Dr Williams finished by thanking everyone for making BASHH a successful organisation

The meeting closed at 18.00pm.