Poster Guidelines

There are no set guidelines for designing a research poster, although the key points below provide you with some pointers:

- The poster board size is **1m wide by 2m high** (portrait format) and your poster should be no more than 1940mm high and 950mm wide. **Posters that do not comply with this will not be displayed.**

- The majority of posters are now produced electronically and printed using a large format printer; we encourage delegates to use this method and not to use individual sheets of paper where possible.

- The abstract title and authors should be displayed across the top of the poster and should be visible from at least 6 feet away.

- Key headings such as “Introduction”, “Methods”, “Results” and “Conclusions” in large font with text under each are very helpful. Key headings should be visible from at least 2m (6ft) away. Sans-serif fonts work better for large font sizes. Paragraphs should be short, and in most cases bullet points work better. Ideally your poster should be readable to the viewer from 1m (3ft) away.

- Graphs and tables should be clear and as large as possible. It is usually worth sacrificing some detail for the sake of clarity. Colour is an advantage to highlight points and lower case lettering should be used as far as possible as this is easier to read. The text, tables and graphics should look integrated. The same typeface should be used for all if possible and ruled lines separating different types of information should be avoided.

- Posters will be displayed in the exhibition and catering areas at the Royal Concert Hall. Presenters are requested to assemble their posters ready for the start of the conference. Presenters will be allowed access to the Exhibition area to set up their displays on **Monday 1 June** between **08.00 and 09.00**. Please ensure that poster tubes/bags etc. are not left on the floor by your poster but taken away and stored elsewhere.

- Posters should be cleared by **14.00 on Wednesday 3 June**. After this time the poster will be destroyed.

- The poster boards are covered with loop fabric and posters should be attached using velcro hook tape which is sticky on one side. The sticky side should be attached to the back of the poster and the other side (the hook) should stick to the fabric. Velcro will be available on site.

If you have any questions or feel you will be unable to set up your display in the times mentioned above, please do not hesitate to contact us.

**Please note that posters that do not comply with these guidelines will not be displayed**