

BASHH Scotland Branch May 2007

Committee and reps

Chair OFFICER	Andy Winter, NHS Greater Glasgow & Clyde Consultant in GU Medicine andy.winter@glacomen.scot.nhs.uk 0141 211 8610 <i>Re-elected Jan 07 to Jan 09</i>
Treasurer OFFICER	Gordon McKenna, NHS Grampian gordon.mckenna@arh.grampian.scot.nhs.uk Consultant in GU Medicine <i>Nov 05 — Nov 07</i>
Secretary OFFICER	Vacant
Audit Officer	Steve Baguley, NHS Grampian steve.baguley@nhs.net Consultant in GU Medicine <i>May 06 — May 08 second 2 yr term</i>
NCCG	Carlos Oroz, NHS Lothian Staff Grade, GU Medicine <i>May 06 — May 08</i> Paul Stevens, NHS Ayrshire Staff Grade GU Medicine <i>May 06 — May 08</i>
Nurse rep	Lorna Docking, NHS Lothian <i>Coopted Nov 05 until Nov 07</i>
HA rep	Tosh Lynch, NHS Greater Glasgow & Clyde Tosh.Lynch@renver-pct.scot.nhs.uk <i>Coopted Nov 05 until Nov 07</i>
Single handed consultant	<i>See Branch constitution 14.5; can be coopted if no single handed clinician on the committee currently vacant</i>

Representation of BASHH on other committees

STIEAG (was ISD(5))	Andy Winter <i>May 06 — May 08 second 2 yr term</i> Carolyn Thompson <i>May 06 — May 08 second 2 yr term</i>
NHS QIS	Gordon McKenna <i>Nov 2006</i>

Nominations for Nov 06 General Meeting:

These are required for:

- Secretary (Officer)

As STIF courses are now running well across Scotland I propose no requirement for a specific Education Officer.

Branch Committee: extract from our Branch Constitution

14. The Branch shall be organised and administered by a Committee whose constitution shall be determined by the Branch according to its size, resources and level of activity, within the following constraints:

14.1. The Branch Committee shall as a minimum consist of a Chairman and a Secretary / Treasurer.

14.2. The functions of Secretary and Treasurer should ideally be discharged by separate individuals whenever possible. In the absence of a designated Treasurer, any responsibilities of the Branch Treasurer identified in this document shall fall to the Secretary

14.3. The positions of Chairman, Secretary (and Treasurer if designated) shall be known collectively as the **Branch Officers**.

14.4. Up to **three** Ordinary Committee Members may be elected in addition to the Branch Officers to help to discharge the administrative functions of the Branch.

14.5. To ensure representation of units headed by single-handed consultants, the Committee may co-opt **one additional Ordinary Committee Member** from such a unit should no Committee Member from such a unit be elected

15. The Committee shall be elected by a simple majority vote of the Branch Membership at a General Meeting. Postal Votes may be accepted but Candidates may not vote for themselves. The periods of office, which ideally should not be concurrent, shall be:

15.1. The Chairman : 2 years

15.2. The Secretary, Treasurer and Ordinary Committee Members : Min. of 2 Years / Max. of 4 Years

[Periods of appointment at the inauguration of a Branch may be varied from the above in order to stagger the periods of appointment.]

16. The Officers shall all be **Fellows** of BASHH . The incumbents may stand for re-election at the end of their term of office for another post or for a position as an Ordinary Committee Member on the Committee and after a two year gap for the same post.

17. Ordinary Committee Members (who are full Members of BASHH)) may stand for election as an officer at the end of their term of office and after a two year gap for re-election as an Ordinary Committee Member.

18. One of the Ordinary Committee Members may be an Associate Member who shall represent the interests of the Branch Associate Members. He/she may stand for re-election at the end of their term of office after a gap of 2 years.

19. Elections to the Branch Committee shall be reported to and must be ratified by the Trustees.

20. The Branch Committee shall operate in accordance with the Branch Constitution, within a local protocol agreed with Branch Members but must keep Branch Members, the Trustees and BASHH Governing Board apprised of all of its activities. All decisions to commit funds of BASHH shall be recorded in writing, shall be signed by two of the Branch Officers and copied to BASHH Treasurer before implementation.