

Terms of Reference for the National Audit Group

Aims

The National Audit Group (NAG) will devise audit proformas for the common genito-urinary conditions, using the clinical guidelines of the Clinical Effectiveness Group (CEG) as the standard of care. It will act as a forum to discuss regional audit programmes, enabling collation of consistent data to plan national audits, and to respond to requests for national audits by the British Association of Sexual Health and HIV. (BASHH).

Constitution

1. The committee shall be a sub-group of the Clinical Governance Committee (CGC) of BASHH. It will report to the CGC.
2. The Committee shall consist of all regional audit chairs of Great Britain and Northern Ireland, the chair of the British Co-operative Clinical Group (BCCG), and a representative of the BHIVA (British HIV Association) Clinical Audit Committee. The group may co-opt additional members e.g. Director of Development.
3. The Chair will be appointed by the BASHH board taking into account the views of the members of the National Audit Group. The Honorary Secretary will be elected by the membership of the National Audit Group. Each should serve for two years in the first instance but may stand for one further term of two years. The immediate past Chair will serve as Vice-Chair.
4. Either the Chair or the Vice-Chair shall be a member of the CEG, the CGC, the BCCG, and of the BHIVA Clinical Audit Committee.

Terms of reference

1. The group will produce audit proformas to audit performance against the CEG guidelines.
2. The Chair and Honorary Secretary will produce an annual business plan to present to the clinical governance committee of BASHH.
3. The group will plan and execute regional audits and provide data for national analysis.
4. The Honorary Secretary will produce update reports to the CGC prior to the scheduled meetings of the CGC.
5. The Chair and Honorary Secretary will produce an annual summary of activity for the annual report of BASHH.