



British Association for Sexual Health and HIV

Established 2003 through the merger of MSSVD (est.1922) and AGUM (est.1992)

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MEETING OF BASHH TRUSTEES 23rd June 2005 RSM

Present: Mark FitzGerald (MF), Chair; Angela Robinson (AR); George Kinghorn (GK); Rachel Challenor (RC), Colm O'Mahony (CO'M)

In attendance: Jan Clarke (JC); Keith Radcliffe (KR); Simon Croker (SC)

1. Apologies
None

2. Declarations of Interests
None

3. Minutes of last meeting
The minutes from the last meeting were accepted.

4. Matters arising from the minutes

a) Risk Assessment

MF provided the latest risk assessment document to be considered by the Trustees. It was agreed that Media Training should be added as a way of managing the risk of slander on behalf of BASHH

b) GU Physicians Colposcopy Group

KR reported that the promised funds have still not been transferred to BASHH. KR to contact Emile Morgan

KR

c) Contract with the RSM

KR reported that negotiations were ongoing

d) Inquorate AGM

MF reported that following correspondence with Peter Watson, he was content with actions carried out and the situation. The Trustees agreed that the protracted nature of these dealings highlighted important issues concerning the level of communication between BASHH and its members.

KR

e) Clause 49

In order for an AGM to be quorate, the constitution currently states that there must be 10% of the membership present. With the growing number of members this is proving very difficult. It is proposed instead that for an AGM to be quorate, 30 members of BASHH who are eligible to vote should be present. The Board and Trustees accepted this proposal (to be voted on at the January AGM).

KR reported that the new 'Affiliate Member' membership category needs to be incorporated into the BASHH constitution, detailing that they are not eligible to stand for office or vote at the AGM. The Board and Trustees approved these proposed changes to the constitution.

f) Contract with Munroe and Forster

The Trustees were advised that it would be sufficient to attach the amended PR service agreement on to the back of the contract and sign it. The Trustees agreed that this was acceptable. KR to sign contract as BASHH General Secretary

KR

5. **Business Planning**

a) Education Committee

Sexual Dysfunction SIG

BP not approved. The Education committee felt that in light of the unexpected loss made on the Sexual Dysfunction meeting (May 6th – 7th 2005), a more detailed BP for the coming year needs to be submitted. It was agreed that the Sexual Dysfunction SIG should be awarded £800 to ensure its continued operation until the new Business Plan is reviewed in September.

The Trustees noted the appointment of David Goldmeier as the new Chairman of the Sexual Dysfunction SIG.

HIV SIG

BP not approved. In light of the late submission of the HIV SIG BP, approval has been held over until the September Board meeting to give the Education Committee time to review it. JC reported that a formal agreement between BASHH and Brian Smith Associates needs to be produced regarding the handling of finances for the HIV masterclass. In the interim the Trustees approved the appointment of Brian Smith Associates to facilitate preparations for the 2006 HIV Masterclass.

JC

HSV SIG, HPV SIG, Bacterial SIG, Adolescent SIG, BCCG SIG Business Plans **all Approved**

b) Clinical Governance Committee

The National Audit Group proposal to purchase specialised Auditing Software was not approved.

All other Business Plans Approved included the Clinical Effectiveness Group and all the branches.

c) Website

The Trustees approved the web team business plan

d) Library

The Trustees approved the Librarian's business plan

6. **Memoranda of Agreement with external Secretariats**

The Trustees agreed that for the sake of expediency and simplicity, a legal contract between BASHH and external Secretariats would not be necessary. The Trustees approved the Memorandum of Agreement drawn up by KR

7. **2nd European Female Sexual Dysfunction Conference**

The Trustees agreed that more information was required before BASHH would commit any support to this. Eric Curless and Raj Patel to give a formal report to the Trustees. The option of supporting the meeting without financial support was suggested. This will be considered once further information is obtained.

8. **Chairman's Communications**

MF's term as Chairman of Trustees finishes this year. MF reported that he was prepared to continue in office should no one else choose to stand.

9. **General Secretaries Communications**

a) Venue Contract, Nottingham Spring Meeting

The Trustees had approved the Venue Contract for the Nottingham Spring Meeting

b) Media Training Day

The Trustees had approved the reduction in costs to the delegate from £200 to £50. BASHH will pay £750 per delegate.

10. Dublin Spring Meeting

JC informed the Trustees that although BHIVA agreed to pay in £65,000 towards the conference accounts from central funds, the actual amount will be £60,000. JC to re-convene the conference committee to finalise the profit and loss for the meeting.

JC

11. Financial Report

The Trustees agreed that a reserve of £200,000 should be invested in a high interest account with the Bank of Scotland. After examining the options, it was decided that investing in gilts and stocks would present an unacceptable level of risk for the possible return.

12. Membership Report

There are currently 876 UK members and 79 overseas members

13. Any Other Business

There was no other business discussed.

Date of next meeting: Friday 23 September 2005