

**Minutes of the 11th Annual General Meeting of the
British Association for Sexual Health and HIV (BASHH)**

Held at the Royal Society of Medicine, London

Friday 14 March 2014

Dr Janet D Wilson, was in the Chair and the meeting commenced at 15.30pm.

One hundred and six members were registered and the meeting was therefore quorate.

1. Apologies for absence were received from:

Liat Sarner
Sris Allan
Heather Pryce

2. The minutes of the tenth AGM held on 11 January 2013 have been circulated to the membership and were accepted as an accurate record (proposed by Dr I Ahmed, seconded by Dr A Tang). The approved minutes will be loaded onto the BASHH website.

3. Statement by the General Secretary

The General Secretary, Dr Elizabeth Carlin, gave an overview of the BASHH activities over the past year, which are outlined in the 2012/13 Annual Report. This is a new style report, in order to comply with the requirements of the Companies Act. The 2012/13 Annual Report, including the accounts, were adopted by the BASHH Trustees on 6 December 2013 and are available on the BASHH website www.bashh.org together with a more detailed review which covers the activities of BASHH groups/branches etc.

There was a fall in membership over the year due to the requirement to put in place new direct debit arrangements but numbers are now rising again and are nearly at 1000 members and BASHH aim to increase this figure during the coming year.

The Articles of Association, which is the governing document for the Association, was signed in 2011 and the association became a company limited by guarantee in 2012. At the end of last year, Dr Carlin identified that the election process was not compatible with the articles. This problem has now been addressed and resolution 21 will be put to the meeting to resolve this issue.

Kingston Smith Association Management (KSAM) became the new support service provider from 1 February 2013 which has given an improved service to the BASHH Board and members.

4. Statement by the Treasurer

The Honorary Treasurer, Professor Jonathan Ross, made a brief statement highlighting key features in the accounts and noted that the full report was on the BASHH website.

The income for the year to 31 July 2013 was £2,118,502 which included the surplus made on the Spring meeting. Expenditure has been reduced during the year by

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having new support services and savings on the cost of producing the journals and therefore a surplus was made over the year. There were a large number of small sponsors for the Spring meeting and successful SIG and STIF meetings held during the year.

Investments are held in low to medium risk funds and BASHH take professional financial advice to ensure that the maximum return is made taking into account the risk strategy. BASHH also hold healthy cash reserves.

Overall, he reported that BASHH was in good financial shape and had remained financially secure over the past year enabling it to deliver against its charitable objectives and expand its activities.

For the next year he expressed concern for stock market fluctuations which could affect investments and the Spring meeting will be held jointly with BHIVA which will therefore generate less income for BASHH.

There followed questions from the members at the meeting and Prof Ross confirmed that the BASHH investments are held ethically and the investments are split equally between tracker funds which have low management fees and managed funds which generate a higher fee.

Prof Ross confirmed that podcasts from the OGMs are now available on the BASHH website and teleconference facilities are available for some meetings, as members are finding it more difficult to attend meetings.

5. Membership Subscription for 2014/15

The membership rates for 2014/15, as set by the Board, would remain at their current rate for the third year running and would not increase in line with RPI. It had been possible to do this because of the financial surplus generated.

6. Resolutions

Members present at the meeting were asked to complete the ballot paper by voting for each resolution. The ballot papers will be collected at the end of agenda item 6 to be processed by the ERS and the results of the elections will be announced at the beginning of the OGM at 17.00pm.

It was noted that there were no nominations for the post of Chair of the Education Committee.

Resolution 1

To receive the audited accounts for the period 1 August 2012 to 31 July 2013 together with the trustees' and auditors' report.

Resolution 2

It was noted that the following were due to retire with effect from the close of business of the meeting:

Dr Janet Wilson, President, Dr Rajul Patel, Vice President, Dr Elizabeth Carlin, General Secretary, Professor Jonathan Ross, Treasurer, Dr John White, Chair of the Education Committee, Dr Jyoti Dhar, Fellow to the board of trustees, Dr Rak Nandwani, Fellow to the board of trustees, Dr Ann Sullivan, Fellow to the board of trustees, Dr John Lee, SAS representative to the board of trustees, and Ms Ceri Evans, Health Adviser to the board of trustees.

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For Resolutions 3, 4, 5 and 6 the posts were uncontested and will take effect from the end of the meeting, to hold office until the second succeeding annual general meeting following this meeting.

Resolution 3

To elect Dr Elizabeth Foley as a trustee of the Company and to the post of General Secretary.

Resolution 4

To elect Professor Jonathan Ross as a trustee of the Company and to the post of Treasurer.

Resolution 5

To elect Dr Alan Tang as a trustee of the Company and to the post of Chair of the Clinical Governance Committee.

Resolution 6

To elect Ms Ceri Evans as a trustee of the Company and to the post of Health Adviser to the board of trustees.

For Resolutions 7, 8, 9, 10, 11 and 12 the candidates received preferred candidate status by virtue of votes cast in a ballot of members, administered by the Electoral Reform Services Limited (ERS) and this will take effect from the end of the meeting, to hold office until the second succeeding annual general meeting following this meeting.

Resolution 7

To elect Dr Jan Clarke as a trustee of the Company and to the post of President.

Resolution 8

To elect Dr Elizabeth Carlin as a trustee of the Company and to the post of Vice President.

Resolution 9

To elect Dr Jillian Pritchard as a trustee of the Company and to the post of Fellow to the board of trustees.

Resolution 10

To elect Dr Nneka Nwokolo as a trustee of the Company and to the post of Fellow to the board of trustees.

Resolution 11

To elect Dr Liat Sarnier as a trustee of the Company and to the post of Fellow to the board of trustees.

Resolution 12

To elect Dr John Lee as a trustee of the Company and to the post of SAS representative to the board of trustees.

For resolutions 13, 14, 15 and 16 the representatives are not appointed as trustees of the Company and do not have any rights to vote at meetings of the trustees or on trustees' resolutions.

Resolution 13

To elect Dr Carol Emerson as regional representative (Ireland branch) to the Clinical

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Governance Committee.

Resolution 14

To elect Dr Kazeem Aderogba as regional representative (Thames - South East branch).

Resolution 15

To elect Dr Graz Luzzi as regional representative (Oxford branch) to the Clinical Governance Committee.

Resolution 16

The candidate, Heather Wilson, no longer wishes to stand for election as Health Adviser representative to the Clinical Governance Committee.

Resolution 17

To elect Dr Emma Hathorn as doctor in training representative to the Clinical Governance Committee.

Resolution 18

Voting on this resolution was deferred to any other business, as it was hoped that there would be sufficient trustees elected under resolutions 3-12 to ensure that 12 trustees are elected to the board of trustees.

Resolution 19

Farringdon and Company to be re-appointed as auditors.

Resolution 20

The board of trustees to be authorised to determine the remuneration of the auditors of the Company.

Resolution 21

This resolution allows for a change to the Company's articles of association which will enable a return to conducting the BASHH elections electronically.

7. Award of Honorary Life Fellowship

The General Secretary announced that the board had awarded an Honorary Life Fellowship to Dr Mike Abbott, who has been a great support to people in the speciality.

8. Any Other Business

Resolution 18

Dr Wilson announced that no vote on Resolution 18 was required as sufficient trustees had been elected to the board.

9. Closing Statement by the President

Dr Janet D Wilson then delivered a short closing statement reviewing the past year and she thanked all the members and officers for their work for the Association.

The meeting closed at 16.30pm.

After meeting note:

The ERS confirmed that resolutions 1, 3 – 15 and 17- 20 were passed after receiving at least the required 51% of the valid vote

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Resolution 21 received 99.4% of the valid vote and was therefore passed, as the vote required 75% of the valid vote to be passed.

**Dr E Foley
14 March 2014**