

**Minutes of the 13th Annual General Meeting of the
British Association for Sexual Health and HIV (BASHH)**

Held at the Royal Society of Medicine, London

Friday 08 January 2016

Dr Jan Clarke (JC), was in the Chair and the meeting commenced at 18.05pm.

JC noted that the deadline for the abstracts for the Spring meeting, which is being held in Oxford, is 18 March and the deadline for the early bird registrations is 20 May 2016. The deadline for abstracts for the IUSTI conference, being held in Marrakech, is 29 January 2016.

Thirty members attended the meeting which was therefore quorate.

1. Apologies for absence were received from:

Ben Goorney

Raj Patel

Mark Fitz Gerald

2. The minutes of the twelfth AGM held on 9 January 2015, had been circulated to the membership, and were accepted as an accurate record. The approved minutes will be posted on the BASHH website.

3. Statement by the General Secretary

The General Secretary, Dr Elizabeth Foley (EF), gave an overview of the BASHH activities over the past year. EF noted that KSAM were appointed as BASHH Secretariat from 1 Feb 2013 and the General Secretary and Treasurer have quarterly meetings with KSAM to review the service provided and the KPIs. BASHH have been pleased with KSAM secretariat and have therefore re-appointed them for a further three years.

EF noted that there has been a reduction in membership from 995 at July 2014 to 972 in July 2015. Some members were lost when the direct debits were changed but there are still same number of new members this year and an increase in non-medical membership. The majority of members leave due to retirement and maternity leave.

There have been some recent changes to membership processes. Membership applications can now be processed online for new members and only one proposer is required, who can be a fellow or a member. New membership cards have been issued which allows electronic registration at national BASHH meetings and automatic CPD recording.

The Articles of Association have now been revised to comply with Companies House law and the Charity Commission requirements.

4. Statement by the Treasurer

The Honorary Treasurer, Professor Jonathan Ross, made a brief statement highlighting key features in the accounts and noted that the full report was available on the BASHH website.

Income for the year was £777,618 of which £198,312 was subscriptions, £20,925 from investment income and £558,381 from courses and training events. Expenditure

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was £757,682. The total funds are £1,741,694, which gives a reserve of two years to fund the Association, should all income streams fail to deliver any income. There has been a VAT review during the year which showed that a small payment was due. The conference generated a surplus of £60,150 and STIF courses a surplus of £11,807.

BASHH have two investment management companies and St James Place holds £498,851 and Sarasin £540,774, which is a tracker fund.

5. Membership Subscription for 2016/17

Professor Ross reported that, as BASHH have made a small surplus, the membership rates for 2016/17, as set by the Board, would remain at their current rate.

6. Resolutions

It was noted that the Chair held one proxy vote.

Resolution 1

To receive the audited accounts for the period 1 August 2014 to 31 July 2015 together with the trustees' and auditors' report. Proposed by Dr Conrad White and seconded by Dr Adrian Palfreeman and approved by the meeting with no abstentions or votes against.

Resolution 2

That Farrington & Co Ltd of 176 Franciscan Road, London SW17 8HH be re-appointed auditors of the Company, to hold office from the conclusion of this meeting until the conclusion of the next annual general meeting of the Company at which accounts are laid before the Company. Proposed by Dr Adrian Palfreeman and seconded by Dr Fabiola Martin and approved by the meeting with no abstentions or votes against.

Resolution 3

That the board of trustees of the Company be authorised to determine the remuneration of the auditors of the Company. Proposed by Dr John McSorley and seconded by Dr Adrian Palfreeman and approved by the meeting with no abstentions or votes against.

7. Retirements

Members are invited to note the retirement of the following trustees, with effect from the close of business of the meeting: Dr Janette Clarke, President; Dr Elizabeth Carlin, Vice President; Professor Jonathan Ross, Honorary Treasurer; Dr Elizabeth Foley, General Secretary; Dr Jackie Sherrard, Chair of the Education Committee; Dr Alan Tang, Chair of the Clinical Governance Committee; Dr Janet Wilson, immediate past president of BASHH; Dr Nneka Nwokolo, Fellow to the board of trustees; Dr Jillian Pritchard, Fellow to the board of trustees; Dr Liat Sarnier, Fellow to the board of trustees; Dr John Lee, SAS representative to the board of trustees; Ms Ceri Evans, Health Advisor representative to the board of trustees and Mr David Roberts-Jones Lay Trustee, as trustees of the Company, which does not require the concurrence of the members at the annual general meeting.

EF thanked everyone for their hard work during their terms of office for the Board.

8. Appointment of elected trustees and Clinical Governance Group representatives

The results of the 2016 elections were presented by the General Secretary. She reported that these had been conducted by the Electoral Reform Services (ERS) using a secure online voting website.

There was one contested post - the Doctors in Training Representative to the CGC and Dr Sarah Mensforth was elected.

It was noted that Dr Leena Sathia has stepped down as a Fellow to the Board.

The other posts were uncontested and the following candidates were elected:-

Board posts	Elected Candidate
President	Dr Elizabeth Carlin
Vice President	Prof Jonathan Ross
Treasurer	Dr Rajul Patel
General Secretary	Dr Elizabeth Foley
Chair of CGC	Dr Alan Tang
Chair of Education Committee	Dr Jackie Sherrard
Fellow to the Board	Dr Margaret Klingston
	Dr Jillian Pritchard
	Dr Liat Sarner
Health Adviser Representative to the Board	Jonathan Roberts
SAS Representative to the Board	Dr Karl Hollows
Clinical Governance Committee (CGC)	
Ireland	Dr Emma McCarty
Oxford	Dr Mohamed Ghanem
Scotland	Dr Daniela Brawley
South West	Dr Indrajith Karunaratne
Thames North East – co-opted	Dr Sharmin Obeyesekera
Thames South East – co-opted	Dr Kazeem Aderogba
Wales	Dr Carys Knapper
Yorkshire	Dr Fabiola Martin
DIT Representative to the CGC	Dr Sarah Mensforth

These appointments will take effect from the end of the meeting, to hold office until the second succeeding annual general meeting following this meeting.

9. Appointment of Lay Trustee

David Roberts-Jones, the BASHH Lay Trustee has finished his term of office and the BASHH Board have now appointed Neil Jenkinson.

10. Award of Honorary Life Fellowship

The General Secretary announced that the Board had awarded an Honorary Life Fellowship to Professor Cathy Ison, who will be presented with her medal later in the year. This award is made for exceptional service to the speciality and BASHH.

11. Award Outstanding contribution award

This new award is made to someone who has made an outstanding contribution to the field of sexual health/ and or BASHH, but has not held an officer post in BASHH and will be awarded in alternate years. There were several nominations but the award was made posthumously to Professor Martin Fisher, by a unanimous decision of the Board.

12. Any Other Business

There was no further business.

13. Introduction of President

JC outlined the key areas of change during her term of office and noted that the Annual Review covers all the activities of the various groups within BASHH. JC thanked everyone for their support during her term of office including BASHH Officers, Munro & Foster and BASHH members. JC handed over the President's chain of office to Dr Elizabeth Carlin (EMC) and stated that she would have her full support during her term of office.

14. Closing Statement by the new President

Dr Elizabeth Carlin presented the Past President brooch to JC. She thanked JC for her work for BASHH during a period of turbulence, challenge and change. She said she was honoured to become the President of BASHH and was looking forward to working in partnership with the BASHH Officers, Fellows and Members.

The meeting closed at 18.40pm.